



CREATING ENTREPRENEURIAL
OPPORTUNITIES

Student Application

Due Date: February 1, 2019

Dear Applicant:

The Creating Entrepreneurial Opportunities (CEO) Class Board of Directors welcomes your application to participate in the 2019-2020 CEO Class.

CEO is a year-long course designed to utilize partnerships that provide an overview of business development and processes. The local business community partners with area schools to create project based experiences for students by providing funding, expertise, meeting space, business tours and one-on-one mentoring. Students visit area businesses, learn from guest speakers, participate in a class business, write business plans, and start and operate their own business. Business concepts learned through the experiential CEO class are critical; the 21st century skills of problem solving, teamwork, self-motivation, responsibility, higher order thinking, communication and inquiry are at the heart of student development throughout the course.

The class meets for 1.5 hours each school day from 7:30 - 9:00 a.m. in a variety of businesses. The class is facilitated by a certified instructor and supported financially by our CEO Business Investors.

The attached application must be completed in full and returned to your guidance counselor on or before February 1, 2019. You will be notified of your acceptance status no later than March 1, 2019. Thank you for your interest in CEO. We look forward to reviewing your application.

Thank You,

CEO Board of Directors

****This year's Kokomo CEO Class Business, The CEO Summit, will be Wednesday, January 30, 2019 at Oakbrook Church. Prospective students are encouraged to attend.**

****This year's CEO Trade Show, a showcase of student businesses, will be held April 24, 2019. Attending the Trade Show provides a great opportunity to visit with current CEO students and learn about their businesses.**



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Student Application

Due Date: February 1, 2019 (To School Counselor)

Blind Judging # _____ (CEO Only)

Student Name: _____

Male

Female

Home Address: _____

Street Number Street or Route

State

Zip

Student Telephone #: _____ Student Date of Birth: _____

Email address: _____ Parent email address: _____

Name of High School: _____ Current Grade Level: _____

Parent / Legal Guardian's Full Name: _____

Parent / Legal Guardian's Home Address: _____

(if different than above)

Street Number Street or Route

State

Zip

Parent/ Legal Guardian's Telephone # _____ (if different than student number)

Student Statement and Signature:

- *I certify that to the best of my knowledge all of the information I have provided is accurate and that the work submitted is my own.*
- *I acknowledge that information about my selection to the CEO Class and the projects that I develop in CEO may be shared with the public.*
- *I understand that it is my responsibility to return this form and the required attachments to my guidance counselor. I further recognize that it is my responsibility to stay in touch with my guidance counselor to ensure that the application is filed in complete form and submitted in a timely manner.*
- *I agree to participate in a formal interview process prior to my selection to the program, if requested.*
- *I understand that if I am selected and participate in the CEO Class, I am making an ongoing commitment to remain engaged with the CEO Program as alumni.*

Applicant's Signature: _____ Date: _____

Parent/Guardian's Statement and Signature:

- *I have reviewed the information on this form and give my permission for my child to proceed with the application process. I authorize my child's school and its employees to release any information necessary for this application*
- *I recognize that it is my child's responsibility to ensure the complete application is filed in accordance with the stated deadline.*
- *I understand that the application becomes the property of the school and cannot be returned.*

Parent/Guardian Signature: _____ Date: _____



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Due Date: February 1, 2019 (To School Counselor)

Blind Judging # _____ (CEO Only)

Application Rating System: **(If a student does not adhere to the directions they may be disqualified)**

- Personal Narrative Statement- 40 Points
- Guidance Counselor Character Reference/Attendance-30 Points
- 2 Additional Character References -10 points each
- Resume - 10 points

Personal Narratives: (40 points):

- Please submit questions and answers as a separate document.
 - Applicant name should be at the top of the page.
 - 1 page ***maximum, typed***, double-spaced, Times 12 point font, 1 inch margins
1. Introduce yourself to the selection committee. Describe your personality, work style, skills, what you do during your non-structured time and goals (personal and educational).
 2. Why are you interested in the CEO Class? Have you attended the CEO Summit or CEO Class?
 3. If you have ever started or considered starting your own business, please describe that idea or business as a part of this narrative.

References (50 Points Total)* **DO NOT PROVIDE MORE THAN THREE REFERENCES**

Please request three Character Reference Forms as follows: ***Cannot be of any relation to the applicant***

- One Personal Reference (10 Points)
- One Business Reference (10 Points)
- One High School Guidance Counselor Reference (30 Points)

Please deliver the Character Reference Questionnaire form to each reference and ask them to complete form and return it to you no later than:

Student Due Date: February 1, 2019 (To School Counselor)

Counselor Due Date: February 8, 2019 (To CEO Recruitment Committee, Shelia Miller)

CEO Board Decision Due: March 1, 2019 (Schools/Students Will Be Notified)

*****School Counselor MUST include current GPA and Attendance (number of unexcused absences during 9th grade to Current year) on their Character Reference Questionnaire**



CREATING ENTREPRENEURIAL OPPORTUNITIES

CHARACTER REFERENCE QUESTIONNAIRE

Due Date: February 1, 2019 (To School Counselor)

Blind Judging # _____ (CEO Only)

Student Name: _____

	Excellent	Good	Average	Below Average
Motivation				
Work Ethic				
Communication				
Initiative				
Character				
Maturity				
First Impression				
Sense of Humor				

(School Counselor Only)

Student Current GPA: _____ / _____

Attendance: _____ (9th grade year to current year. **Unexcused absences only**)

How long have you known the applicant? _____ Are you related in any way? Yes / No

Why do you believe the applicant is well-suited for the CEO-Entrepreneurship & New Ventures class?

How do you feel the student will be able to handle the responsibility of attending class off-campus, driving to and from class, meeting with community leaders, and representing CEO?

Additional comments regarding student concerns, challenges, special qualities or any other information that is important for the committee to consider may be attached to the application, if needed.

Indicate your recommendation for the applicant (Circle One):

Highly recommend Recommend Recommend with Reservations Not Recommended

Name _____ Guidance counselor ___ Business ___ Personal

Phone # _____ Signature _____ Date _____

**This form needs to be returned to the student's high school guidance counselor by February 1, 2019.
The form needs to be in a sealed envelope and your signature needs to be over the seal.**